

# SIMSBURY CULTURE, PARKS AND RECREATION DEPARTMENT

## SUMMER EXPLORERS INFORMATION SHEET

**LOCATION:** Held at Central Elementary School with pool facilities at Memorial Park.

**SCHEDULE: 8:30am – 4:00pm.** Campers should arrive at Central School at **8:30am SHARP** and be picked up at **4:00pm SHARP**. **Please note:** a \$5 late fee per half hour will be assessed for any child not picked up by 4:00pm.

**SIGN-IN AND SIGN-OUT PROCEDURES:** A parent or guardian MUST sign-in each child with his counselor each morning and sign-out with his/her counselor upon pick-up. The staff will request identification when someone other than a known parent or guardian picks up a camper. For your child's protection, we ask that you provide us with advance written notice: 1) If you plan to pick up your child early. 2) You authorize someone to pick up your child other than yourself. 3) You know your child will be absent from camp on a particular day.

**THINGS TO BRING:** Bag lunch, thermos or water bottle with plenty to drink, sneakers, hat, sweatshirt, \*\* (2) bathing suit(s) and towel, sunscreen. **Please mark all possessions with the camper's name.**  
\*\* 2<sup>nd</sup> bathing suit and towel are optional since campers go in the water twice.

**SWIM LESSONS:** If your child is enrolled in swim lessons prior to his/her camp session and passes the next level, you must contact the Recreation Dept. by the Wednesday prior to his/her camp session so that we may properly place your child in the appropriate swim level. If we are not notified by the deadline, your child will be placed in the swim level which was given at registration.

**LUNCHES AND SNACK:** Campers must bring their own non-refrigerated lunch, 2 snacks and a beverage to camp each day. Lunches will be brought inside the building so that they are not outside in the heat during the day. There will be snack time in the morning and in the afternoon.

**MEDICINE:** The Recreation Dept. is not certified or authorized to administer prescription or over the counter medications to campers. Any child requiring medication during camp hours must have a parent or legal guardian come to camp to administer their medication. Children are not allowed to self-administer their own medication or bring medications to camp.

**RAINY DAY INFORMATION:** In the event of rain, campers are to report to the Central School gym. Swim lessons may still meet. Sign-in and sign-out procedures will still apply (you will need to come into the school).

**BEHAVIOR:** All children enrolled in camp are expected to behave in a proper and respectful manner. We will not tolerate any hitting, name-calling, foul language or any other behavior deemed inappropriate by the staff. In accordance with the severity and frequency of the behavior, the Recreation Department reserves the right to dismiss any child from the program. No refunds will be made in these situations.

**DCF MANDATED REPORTING:** Please note that Simsbury Parks and Recreation Department employees are considered mandated reporters in the eyes of the State of Connecticut.

**REFUNDS:** After May 4 refunds will be given for medical reasons only, upon the receipt of a doctor's note. All refunds are subject to a \$5.00 processing fee.

**PHONE NUMBERS:** Simsbury Farms 658-3836

To leave messages for Camp Directors please call 658-3836. We will contact the camp directors for you.